

Executive Committee Meeting Minutes

Dallas Theological Seminary

September 14, 2022

Davidson 301

Members Present: Dr. Mark Yarbrough (President), Dr. George Hillman (Vice President for Education), Mr. David Tarrant (Vice President for Business and Finance/CFO), Mr. Robert Riggs (Sr. Vice President for Operations/COO), Mrs. Kim Till (Sr. Vice President for Advancement), Dr. John Dyer (Vice President for Enrollment Services and Educational Technology), and Mr. Josh Winn (Vice President for Communications and Community)

Member Not Present: Dr. Michael Ortiz (Vice President for Global Ministries)

1. Dr. Yarbrough opened the meeting with a “praise report” for the fall enrollment and donations that have come through in the past two weeks. The committee offered prayers of thanksgiving.

Approval Requested

2. The committee unanimously approved the meeting minutes from September 1, 2022.
3. DTS-Houston Expense Request
Mr. Riggs reported he traveled to the DTS-Houston campus and was pleased with the construction and classrooms. However, two areas need attention: the main student gathering area and the library. He requested funding for furniture for the student area. The committee unanimously approved funding this request from “Student Initiatives” in the campaign budget.

Long Discussion

4. Master Calendar
Dr. Yarbrough explained that by the October 2022 BIM meeting, he wants to have a detailed 2024 Master Calendar. He requested that all committee members look at the printed calendar and submit any additions or changes to Mr. Winn or Mrs. Marci Monro.
5. 2023 Work Study Request
Dr. Dyer requested input on what amount DTS should request as part of its upcoming application for the federal work-study program. The committee agreed to increase the amount but came to no conclusions. Finally, Dr. Dyer and Mr. Riggs agreed to meet to propose a number to ExCom.
6. Spouse Audit
Dyer discussed the logistics of spouse audits considering the new data management system. He proposed allowing spouse audits only for in-person courses to relieve administrative challenges. The committee agreed.
7. Centennial Construction Update
Mr. Riggs stated that the inflation rate on construction costs is approximately 1.5% a month. Dr. Yarbrough noted that the committee needs to look at all expenses for the Centennial and

the cash flow. Mr. Tarrant suggested that the expenses in the campaign budget be adjusted. The committee agreed to return to this high-priority topic.

Miscellaneous

8. George Hillman reported that the certificate program conversation is going well.
9. Robert Riggs updated the committee on a personnel matter.
10. David Tarrant reported that the audit is complete, and the outcome is good.

Dr. Yarbrough adjourned the meeting.

Respectfully submitted,

Pam Cole