

Independent Study Request General Request Form

Any course extension beyond the original completion date of this independent study course requires approval from the Student Appeals Committee.

Student Name:		Student ID#:	
Degree:		Concentration/ Area of Study:	

Independent Study Course Information

Registration Term for the Independent Study Course:

Fall 20 _____
 Spring 20 _____
 Summer 20 _____

**All independent study coursework is due on the last day of the registered term.*

Course #:		Academic Department:	
Course Hours (from 1–4):		Supervising Professor:	
Course Name:			

(Professor must state in **FIVE WORDS OR LESS** the topic of study for the student's official transcript.)

Completion & Registration Instructions

Work with your supervising professor to fill out the **Independent Study Learning Contract** on the next page. Once departmental approval has been granted, please submit the completed form to the Registrar's office (registrar@dts.edu) so that the independent study course can be added to your class schedule for the appropriate term.

NOTE: If this independent study course is **replacing a required course** for your degree program, you must *also* fill out the [Student Appeal Form](#) and select "Academic: Required Course by Independent Study" as the appeal type.

Independent Study Learning Contract

Please work with your supervising professor to answer the following questions regarding the objectives and means of assessment for your independent study course.

Learning Objectives: What *information* will you learn in this study?

Learning Resources: What *resources* will you use to learn this information? [Example: Textbooks]

Evidence of Meeting Objectives: How will you *know* that you have learned this information?
[Example: Required assignments and/or interactions]

Criteria & Means for Validating Evidence: How will you *demonstrate* that you have learned this information? [Example: Evaluation/assessment by supervising professor]

Meeting Expectations: *When* and *why* will you meet with your supervising professor?
[Generally, at least 3 meetings are required]

Student Signature

Date

Supervising Professor Signature

Date

Department Chair Signature

Date