

## ThM Artifact Approval Form Concentration(s) Only

Name: \_\_\_\_\_ ID: \_\_\_\_\_

Concentration: \_\_\_\_\_ Faculty Advisor: \_\_\_\_\_

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**Purpose of this form:** This form acts as an agreement between the Faculty Advisor, the Advising office, the Internship office, and you, the student, to collect and fulfill the requirements for your concentration(s). Closer to graduation, your Faculty Advisor will view this form and your final portfolio to ensure you have met these agreed-upon requirements. **If you wish to make changes, a new Artifact Approval Form must be completed with the appropriate signatures.**

**Internship/Ministry Residency Portfolio:** During the Internship/Ministry Residency, all students will create an electronic portfolio. This portfolio consolidates and integrates what you are learning at DTS, provides an opportunity to reflect on that learning, and demonstrates your skills and abilities. You will upload this signed form into your final portfolio.

**Artifacts:** During your Internship/Ministry Residency, you will create goals based on your ministry concentration(s) and vocational direction. Artifacts are the tangible evidence that you have accomplished these goals, and the portfolio is a collection of such artifacts.

**Ministry Concentration(s):** Artifacts explicitly related to your concentration(s) are often related to your Internship/Ministry Residency. See the ThM Advising page for requirements concerning your chosen concentration(s) and the name of your Faculty Advisor.

### Required Courses:<sup>1</sup>


<sup>1</sup> If you are making faculty-approved adjustments to your *required* concentration(s) electives with this form, submit a copy of this form to the Academic Advising Department.

Where will you complete the Internship/Ministry Residency? What types of activities do you plan to engage in during your Internship/Ministry Residency?

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List the artifacts required for your concentration(s) and you will include these in your final portfolio. Explain which artifacts will be accomplished within the Internship/Ministry Residency and explain how they demonstrate the skills related to your concentration(s).

Artifact	Internship (Y/N)	Explanation
1.		
2.		
3.		
4.		
5.		
6.		
7.		

Please submit a completed and signed copy of this form in Canvas by the due date. The student will keep the original document for their records.

**Signatures:**

\_\_\_\_\_  
Student

\_\_\_\_\_  
Date

\_\_\_\_\_  
Faculty Advisor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Faculty Advisor (if two concentrations)

\_\_\_\_\_  
Date